



SCOUTS NSW
ACTIVE KIDS REBATE PROGRAM
GROUP LEADER INFORMATION PACK

What is Active Kids?

Active Kids is a NSW Government program which helps families across the State meet the cost of enrolling their children into recreation, sport and active fitness activities.

From 31 January 2018, parents in NSW will be able to claim up to \$100 per school-aged child, per year, as a voucher to reduce the cost of after-school and weekend sport, and active recreation activities. The good news is, this voucher can be redeemed for Scouts!

Who qualifies for an Active Kids voucher?

Every child (4.5 - 18 years' old) enrolled in school from Kindergarten to Year 12 is eligible for an Active Kids voucher. This includes those who are home-schooled or enrolled in secondary school education at TAFE NSW. For Scouts NSW members, this includes youth members from Joey through to Venturer age.

One voucher is available for every child in the family annually over the next four years. Vouchers are valid for redemption during the current calendar year and will expire at the end of the calendar year. Vouchers cannot be used retrospectively.

How will Scout Groups benefit from Active Kids?

Scouts NSW has introduced the Active Kids Rebate Program, giving families already involved in Scouts a simple way to continue their Scouting adventures, while opening the door for other families to become involved in Scouts and enjoy the healthy lifestyle we endorse.

Scouts NSW is committed to being the number one Active Kids Provider, demonstrating to the NSW Government, the strong relationship between Scouting and active outdoor adventure. It also opens up more opportunities for Scouts NSW as a whole to collaborate with the NSW Government in future programs that encourage active, healthy living.

Does a Scout Group need to register to participate in Active Kids?

Scouts NSW is registered as an eligible provider of Active Kids. Scout Groups are **not required** to register as separate providers, as Scouts NSW's registration covers all Scout Groups in the State.

Groups are encouraged to promote the program at a local level, and encourage parents of current youth members to claim their vouchers with Scouts. In some instances, Group Leaders may need to walk parents through the process of claiming their vouchers online.

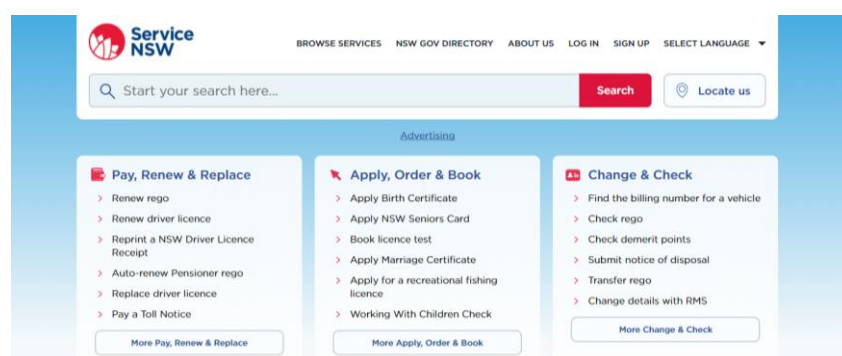
Are there resources available to assist Groups with promoting Scouts NSW's Active Kids Rebate Program?

Yes – Scouts NSW has developed a series of promotional and informational collateral for Groups. This includes posters, informational brochures for parents, business card and DL-sized handouts, school newsletter templates and finn flags (for hire – one distributed per Region), which can be used to encourage families to claim their Active Kids vouchers with Scouts. These resources will be mailed out to Groups in January 2018 and will be downloadable via the Scouts NSW website.

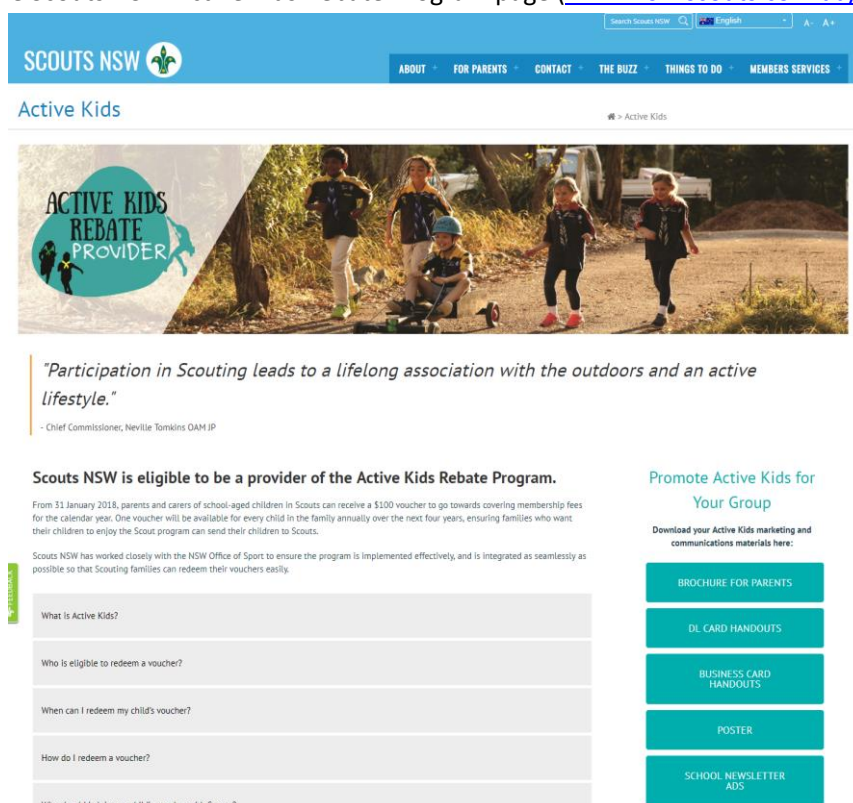
How do parents redeem their child's Active Kids voucher, and then claim the rebate for Scouts?

From 31 January 2018, parents can:

1. Visit the Service NSW online portal (<https://www.service.nsw.gov.au/>) to register for and download the Active Kids voucher for their child.



2. Visit the Scouts NSW Active Kids Rebate Program page (www.nsw.scouts.com.au/activekids).



3. Fill in the short Active Kids Rebate voucher claim form and attach a copy of their Active Kids voucher.

What should I do if a youth member's parent comes to the Scout Hall to claim a printed, hard copy voucher for Scouts?

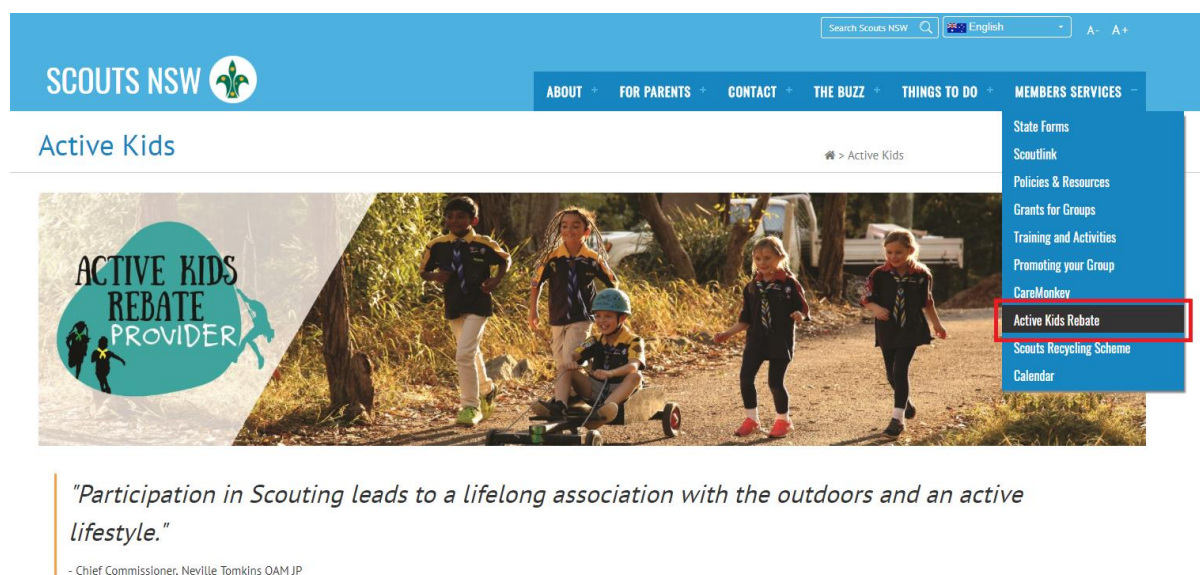
In some instances, parents/guardians may visit the Scout Hall with a physical copy of their child's Active Kids voucher. In this case, Group Leaders are encouraged to assist the parent/guardian with completing the claim form on the Scouts NSW website using a mobile device (phone or tablet).

Step 1. Scan the Scouts NSW Active Kids Rebate Program QR code (marked in red below, displayed on all Scouts NSW Active Kids Rebate Program resources) using your mobile phone/tablet. This code will take you directly to the Active Kids Rebate Program webpage on the Scouts NSW website.



OR

Log onto the Scouts NSW website – www.nsw.scouts.com.au, and select “Active Kids Rebate” from the Members Services drop-down menu.



Step 2. Assist the parent/guardian with completing the Active Kids Rebate voucher claim form. Some parents may not know their child's Scouts Membership number, so Group Leaders should have a list of their members' details, including each youth member's membership number on hand to expedite the claim process.

What is a QR code?

A QR code, or Quick Response code, is a two dimensional barcode that can be read with a smartphone camera and that contains a link to a website or contact details. A unique QR code has been prepared specifically for Scouts NSW's Active Kids Rebate Program, providing a quick and easy way to access the Active Kids Rebate Program webpage using a mobile device, without manually entering the website address.

How does the QR code work?

To scan the QR code, all you need is a smartphone with a QR code reader software and an Internet connection. This type of software can be downloaded for free from your smartphone's app store by simply searching "QR Code Scanner".

How will Scouts NSW verify vouchers once the voucher has been claimed?

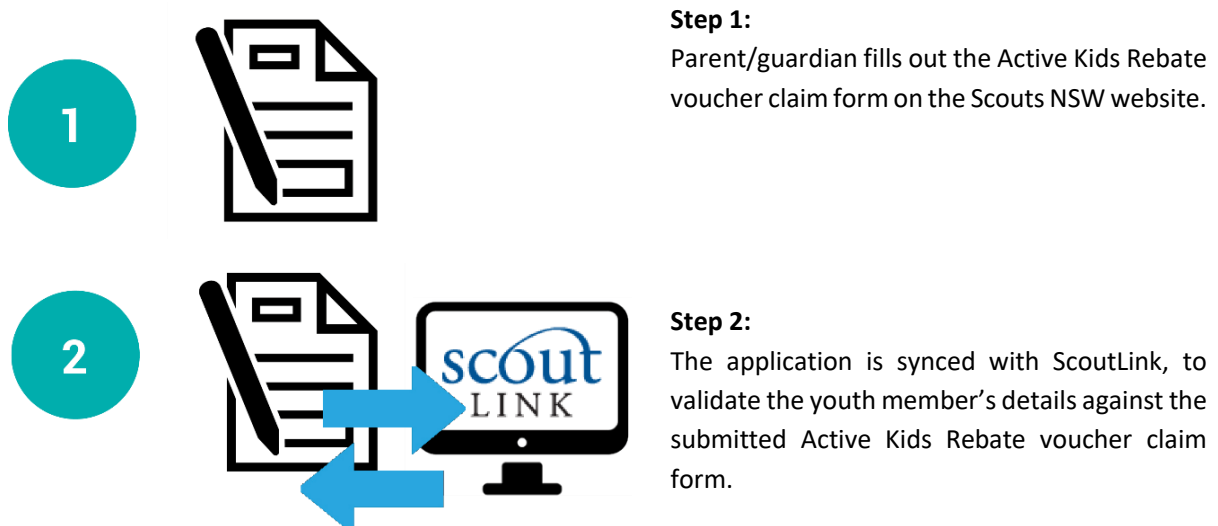
Scouts NSW will validate the submitted Active Kids Rebate voucher claim form against the youth member's details on ScoutLink.

What if a current youth member does not wish to claim their Active Kids voucher with Scouts?

While we encourage Scouting families to claim their Active Kids vouchers with Scouts, at the end of the day, they are not obligated to do so. If a current youth member does not wish to redeem their Active Kids voucher with Scouts, the youth member will go through their Scout Group's membership process as per normal.

Can the Active Kids voucher be used in separate instalments, or does it need to be used in one transaction?

Each Active Kids voucher must be redeemed in a single transaction.

How will this all work with the existing Scouts NSW membership and registration process?

3



Step 3:

Group Leader receives a weekly list of members who have successfully claimed their Active Kids vouchers with Scouts. This information is to be shared with the Group Treasurer for reconciliation purposes.

4



Step 4:

Scout Group receives its quarterly invoice, where it is credited:

- Quarter 1: \$41 per youth member with a claimed Active Kids voucher
- Quarter 2: \$41 per youth member with a claimed Active Kids voucher
- Quarter 3: \$18 per youth member with a claimed Active Kids voucher
- Quarter 4: No credit.

What happens if a youth member has already paid their membership fees for the year, but wants to claim the Active Kids voucher with Scouts?

Unfortunately, Active Kids vouchers cannot be used retrospectively. This means anyone who has paid their membership fees without an Active Kids voucher cannot go back in and redeem their voucher to claim their money back if they wished to.

What is the process for non-members who want to join the Scout Group and claim their Active Kids voucher for their membership fees?

When a new member joins, follow your Group's normal process. Families can register their voucher with Scouts NSW at the time of enquiry. The voucher will not be redeemed until the youth member has a valid membership number.

What happens to the voucher if a youth member decides to transfer to a different Scout Group during the year?

There is no change to the current process. If a youth member transfers to another Group, then any remaining Active Kids rebate credit will appear on the transferred Scout Group's Invoice.

What happens if a youth member decides to leave the Scout Group? Can they get the remainder of their Active Kids rebate returned?

Each Active Kids voucher must be redeemed in a single transaction and cannot be refunded once redeemed.

Who can I go to if I have additional questions?

If you would like assistance with any of these processes within the Scouts NSW context, please contact State Office on 9735 9000 or info@nsw.scouts.com.au. All information about the Scouts NSW Active Kids Rebate Program is available on www.nsw.scouts.com.au/activekids. Further information on Active Kids can be found at www.sport.nsw.gov.au/activekids.